

Emergency Contact Address Form



Legal Name of Student _____
Last First Middle Suffix

Student ID _____

Emergency Contact

_____ Last First Middle Suffix

_____ Street Apt//Lot

_____ City State Zip

_____ Relationship to Student Area Code Home Phone

_____ Area Code Mobile Phone Area Code Work Phone

Check here if the student can be released to this contact. If NOT checked, this person CANNOT pick up the student.

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Office Verification (OFFICE USE ONLY)

Please assist the legal guardian with completing these forms so that the most accurate information can be captured. Make sure the person completing the forms understands the importance of checking the release box on the EMERGENCY CONTACT page. A court order or proof of custody cannot be required of a natural parent for enrollment of a student who is living with him/her. PLEASE do not send a legal guardian to the Central Administration Building (CAB) for verification of legal custody, if it can be taken care of within the school building. (Please contact the Department of Student Support Services at (757)628-3931 for immediate assistance.)

Accepted By: _____ Date: ____/____/____